PUBLIC RELEASE NATIONAL SCHOOL LUNCH AND BREAKFAST PROGRAMS, SPECIAL MILK PROGRAM

This is the public release that we will send to: (Names of news media, community and grassroots organizations, and major employers contemplating layoff)
sent on (Mo./Day/Yr.)

RELEASE STATEMENT

The (Name of School Food Authority) ______today announced its policy for children unable to pay the full price of meals served under the National School Lunch Program and School Breakfast Program or milk for split-session students served under the Special Milk Program. Each school office and the central office has a copy of the policy, which may be reviewed by any interested party.

The following household size and income criteria will be used for determining eligibility. Children from families whose annual income is at or below the levels shown are eligible for free and reduced price meals or free milk if a split-session student does not have access to the school lunch or breakfast service.

FAMILY SIZE INCOME SCALE For Determining Eligibility for Free and Reduced Price Meals or Milk

ANNUAL INCOME LEVEL

MONTHLY INCOME LEVEL

Family (Household) Size	Free Must be at or below figure listed	Must be a	Reduced Price Must be at or between figures listed		Free Must be at or below figure listed	Reduced Price Must be at or between figures listed		
1	\$19,578	\$ 19,578.01	and	\$27,861	\$ 1,632	\$1,632.01	and	\$2,322
2	26,572	26,572.01	and	37,814	2,215	2,215.01	and	3,152
3	33,566	33,566.01	and	47,767	2,798	2,798.01	and	3,981
4	40,560	40,560.01	and	57,720	3,380	3,380.01	and	4,810
5	47,554	47,554.01	and	67,673	3,963	3,963.01	and	5,640
6	54,548	54,548.01	and	77,626	4,546	4,546.01	and	6,469
7	61,542	61,542.01	and	87,579	5,129	5,129.01	and	7,299
8	68,536	68,536.01	and	97,532	5,712	5,712.01	and	8,128
For each additional household member, add	+ 6,994	+ 6,994	and	+9,953	+ 583	+ 583	and	+ 830

Application forms are being sent to all homes with a notice to parents or guardians. To apply for free or reduced price meals or free milk, households must fill out the application and return it to the school (unless notified at the start of the school year that children are eligible through direct certification). Additional copies are available at the office in each school. The information provided on the application will be used for the purpose of determining eligibility and may be verified at any time during the school year by agency or other program officials. Applications may be submitted at any time during the year.

To obtain free or reduced price meals or free milk for children in a household where one or more household members receive FoodShare, Food Distribution Program on Indian Reservations (FDPIR), or Wisconsin Works (W-2) cash benefits, list the FoodShare, FDPIR or W-2 case number, program name, list the names of all school children, sign the application, and return it to the school office.

For the school officials to determine eligibility for free or reduced price meals or free milk of households not receiving FoodShare, FDPIR or W-2 cash benefits, the household must provide the following information requested on the application: names of all household members, total number of household members, and the adult signing the application form must also list the last four digits of his or her Social Security Number or mark the box to the right of "Check if no SSN". Also, the income received by each household member must be provided by amount and source (wages, welfare, child support, etc.).

Under the provisions of the free and reduced price meal and free milk policy (Title of Determining Official)

will review applications and determine eligibility. If a parent or guardian is dissatisfied with the ruling of the official, he/she may wish to discuss the decision with the determining official on an informal basis. If the parent/guardian wishes to make a formal appeal, he/she may make a request either orally or in writing to: (Name, Title, Address and Telephone of Hearing Official)

If a hearing is needed to appeal the decision, the policy contains an outline of the hearing procedure.

If a household member becomes unemployed or if the household size changes, the family should contact the school. Such changes may make the household eligible for reduced price meals or free meals or free milk if the household income falls at or below the levels shown above, and they may reapply at that time

Children formally placed in foster care are also eligible for free meal benefits. Foster children may be certified as eligible without a household application. Households with foster children and non-foster children may choose to include the foster child as a household member, as well as any personal income available to the foster child, on the same application that includes their non-foster children.

The information provided by the household on the application is confidential. Public Law 103-448 limits the release of student free and reduced price school meal eligibility status to persons directly connected with the administration and enforcement of federal or state educational programs. Consent of the parent/guardian is needed for other purposes such as waiver of textbook fees.

Nondiscrimination Statement

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: https://www.usda.gov/sites/default/files/documents/ad-3027.pdf, from any USDA office, by calling (866) 632-9992, or by writing a letter

addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. mail:

U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or

fax

(833) 256-1665 or (202) 690-7442; or

3. email:

Program.Intake@usda.gov

This institution is an equal opportunity provider.



How To Apply for Free and Reduced Price School Meals

application per household, even if your children attend more than one school in the [Insert School District]. Please use these instructions to help you fill out the application for free and reduced price school meals. You only need to submit one

are not sure what to do next, please contact [Insert school/school district contact here; phone and email preferred]. Please follow these instructions in order! Each step of the instructions is the same as the steps on your application. If at any time you The application must be filled out completely to determine the eligibility of your child(ren) for free or reduced price school meals.

Please use a pen (not a pencil) when filling out the application and do your best to print clearly.

Step 1: List ALL children, infants, and students up to and including grade 12

you to be a part of your household Tell us how many infants/toddlers, children not in school, and elementary/middle/high school students live in your household. They do NOT have to be related to

Who should I list here? When filling out this section, please include ALL members in your household who are

- Children age 18 or under AND are supported with the household's income;
- In your care under a formal foster arrangement through a court or state/local agency, or qualify as homeless, migrant, or runaway youth;
- Students attending (regardless of age) [school/school system here].

short for middle initial. Print the applies to adults in Step 3. "MI" is all required information for the application, attach a second piece children present than lines on the When printing names, write one of the application for each child. A) List each child's name. Print first letter of each child's middle additional children. This also if completing electronically) with of paper (or a second application out of space. If there are more letter in each box. Stop if you run each child's name. Use one line name in the box.

> B) Is the child a student? If "Yes," write the grade level of the student in the

"Grade" column to the right. you are ONLY applying for foster children, after Homeless, Migrant, Runaway" box next to the C) Do you have any foster children? If any children listed are foster children, mark the "Foster Child" box next to the child's name. If finishing Step 1, go to Step 4.

custody and placed with a state-licensed adult, considered foster children. A foster child is a who cares for the child in place of their parent minor child who has been taken into state Step 3. Note: Adopted children are not members of your household and should be Foster children who live with you may count as for both foster and non-foster children, go to listed on your application. If you are applying

section meets this description, mark the potentially needing to contact you later order to prevent the school district from student's homeless, migrant, or runaway status, staff. If the school district cannot confirm your application. Homeless, Migrant, Runaway status child's name and complete all steps of the runaway? If you believe any child listed in this D) Are any children homeless, migrant, or choose to provide income information now in complete an income-based application. You may then the school district will contact you to must be confirmed with the appropriate program

Step 2: Do any household members currently participate in SNAP, TANF, or FDPIR?

If anyone in your household (including you) currently participates in one or more of the assistance programs listed below, your children are eligible for free school meals:

- The Supplemental Nutrition Assistance Program (SNAP) or FoodShare
- Temporary Assistance for Needy Families (TANF) or W-2 Cash Benefits
 - The Food Distribution Program on Indian Reservations (FDPIR).

A) If no one in your household participates in any of the above listed programs:

Check "No" in Step 2 and go to Step 3.

B) If anyone in your household participates in any of the above listed programs:

- Write a case number for SNAP, TANF, or FDPIR. You only need to provide one case number. If you participate in one of these programs and do not know your case number, contact: https://www.dhs.wisconsin.gov/forwardhealth/imagency/index.htm
- Go to Step 4.

Step 3: List ALL household members and income for each member

How do I report my income?

- Use the lists titled "Sources of Income" & "Examples of Income for Children," on the back side of the application form to determine if your household has income to report.
 - Report all amounts in GROSS INCOME ONLY. Report all income in whole dollars. Do not include cents.
 - Gross income is the total income received before taxes and deductions.
- Many people think of income as the amount they "take home" and not the total, "gross" amount. Make sure that the income you report on this application has NOT been reduced to pay for taxes, insurance premiums, or any other amounts taken from your pay.
- Write a "0" in any fields where there is no income to report. Any income fields left empty or blank will also be counted as a zero. If you write "0" or leave any fields blank, you are certifying (promising) that there is no income to report. If local officials suspect that your household income was reported incorrectly, your application will be investigated.
 - Mark how often each type of income is received using the check boxes to the right of each field.

3.A. Report income earned by adults

Who should I list here?

- When filling out this section, please include ALL adult members in your household who are living with you and share income and expenses, even if they are not related and even if they do not receive income of their own.
 - Do NOT include:
- People who live with you but are not supported by your household's income AND do not contribute income to your household.
 - o Infants, children and students already listed in Step 1.

Step 3: List ALL household members and income for each member

1) List adult household members' names.

are declared independently on taxes (all college students are considered adults). Do not list any household members you listed in Step 1. Print the name of each household member in the boxes marked "Names of Adult Household Members (First and Last)." Include college students, unless they

2) List earnings from work.

employed business or farm owner, you will report your net income. Net income is your income after taxes and deductions have been subtracted List all income from work in the "Earnings from Work" field on the application. This is usually the money received from working at jobs. If you are a self-

- paper if necessary. What if I have multiple jobs? List each job separately by entering your name and income from each job on a new line. Add an additional sheet of
- expenses of your business from its gross receipts (revenue). Gross receipts or revenue are all the income earned from the sale of any products or What if I am self-employed? List income from your business as a net amount. This net amount is calculated by subtracting the total operating services offered.

If a child listed in Step 1 has income, follow the instructions in Step 3, Part B.

3) List income from public assistance/child support/alimony.

should be reported as "other" income in the next part. benefits NOT listed on the chart. If income is received from child support or alimony, only report court-ordered payments. Informal but regular payments List all income that applies in the "Public Assistance/Child Support/Alimony" field on the application. Do not report the cash value of any public assistance

4) List income from pensions/retirement/all other income.

List all income that applies in the "Pensions/Retirement/All Other Income" field on the application

What if I receive income from multiple sources in this category? List each source separately by entering your name and income from each source on a new line. Add an additional sheet of paper if necessary.

5) List total household size.

household members listed in Step 1 and Step 3. If there are any members of your household that you have not listed on the application, go back and add them. It is very important to list all household members, as the size of your household affects your eligibility for free and reduced price meals. Enter the total number of household members in the field "Total Household Members (Children and Adults)." This number MUST be equal to the number of

6) Provide the last four digits of your Social Security Number.

you do not have a Social Security Number. If no adult household members have a Social Security Number, leave this space blank and mark the box to the An adult household member must enter the last four digits of their Social Security Number in the space provided. You are eligible to apply for benefits even if right labeled "Check if no Social Security Number."

3.B List income earned by children

List all income earned or received by children.

you are applying for them together with the rest of your household. List the combined gross income for ALL children listed in Step 1 in your household in the box marked "Child Income." Only count foster children's income if

What is Child Income? Child income is money received from outside your household that is paid DIRECTLY to your children. Many households do not have any child income

4

Step 4: Contact information and adult signature

information has been truthfully and completely reported. Before completing this section, please also make sure you have read the statements on the All applications must be signed by an adult member of the household. By signing the application, that household member is promising that all back of the application.

A) Provide your contact information. Write your current mailing address in the fields provided, if this information is available. If you have no permanent address, that is okay. Sharing a phone number, email address, or both is optional, but helps us reach you quickly if we need to contact you.

B) Print and sign your name and write today's date. Print the name of the adult signing the application and that person signs in the box "Signature of adult."

C) Mail completed application to: Insert School/District address here

Optional

ethnicity. This field is optional and does not affect your children's eligibility for free or reduced price school meals. This information is requested solely for the purpose of determining the State's compliance with Federal civil rights laws, and your response will not affect consideration of your application, and may be Share children's racial and ethnic identities (optional). On the back of the application, we ask you to share information about your children's race and protected by the Privacy Act. By providing this information, you will assist us in assuring that this program is administered in a nondiscriminatory manner.

questions about applications to the USDA Office of the Assistant Secretary for Civil Rights or your child's eligibility for free Please return the application directly to your child's SCHOOL. DO NOT mail, fax, or email completed applications or or reduced-price meals will be delayed.

2024-25 Household Application for Free and Reduced Price School Meals

Complete one application per household. Please use a pen (not a pencil). In Community Eligibility Provision Schools (CEP), receipt of free meals does not depend on returning this application; however, this information is necessary for other programs.

APPLY ONLINE: RETURN TO (School/District Name): ADDRESS:

STEP 1 List ALL children, infants, and students up to and including grade 12. List ALL children in the household. Do not forget to list infants, children attending others. MI Child's Las Child's First Name MI Child's Las STEP 2 Do any household members (including you) participate in: FoodShare NO → Go to STEP 3. YES → Write case number here and proceed to STEP 4.	en in the household. Do not forget to list infants, children attending other schools, children not in school, and children not applying for benefits. MI Child's Last Name Child's Last Name Child's Last Name O any household members (including you) participate in: FoodShare (SNAP), W-2 Cash Benefits (TANF), or FDPIR? CASEN Badgercare, Medicald, Summer EBT are not alloible. CASEN Badgercare, Medicald, Summer EBT are not alloible.	This includes children not related Foster Child Migrant Check all that apply Check al
O YES	Badgercare, Medicaid, Summer EBT	CASE NUMBER (NOT EBT NUMBER): Write only one case number in this space.
A. All Adult Household Members (Anyone who is living with you List all Adult Household Members not listed in STEP 1 (included deductions) for each source in whole dollars (no cents) only. If the state of the state	All Adult Household Members (Anyone who is living with you and shares income and expenses, even if not related, including you List all Adult Household Members (Anyone who is living with you and shares income and expenses, even if not related, including you List all Adult Household Members not listed in STEP 1 (including yourself) even if they do not receive income. For each Household deductions) for each source in whole dollars (no cents) only. If they do not receive income from any source, write '0'. If you enter '0' or lead	All Adult Household Members (Anyone who is living with you and shares income and expenses, even if not related, including you.) List all Adult Household Members not listed in STEP 1 (including yourself) even if they do not receive income. For each Household Member listed, if they receive income, report total gross income (before taxes and deductions) for each source in whole dollars (no cents) only. If they do not receive income from any source, write '0'. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report.
Name of Adult Household Members (First and Last)	Earnings from Work Weekly 2Week 2xMonth Monthy Annual S O O O S S	Public Assistance, Child Support, Alimony How often received? Social Security, SSI, VA Benefits, All Other Weekly 2Weeks 2xMonth Monthly Social Security, SSI, VA Benefits, All Other Weekly 2Weeks 2xMonth Monthly Social Security, SSI, VA Benefits, All Other Weekly 2Weeks 2xMonth Monthly
	000000000000000000000000000000000000000	0000
Required: Total Household Members (Children and Adults)	0	
Required: Total Household Members (Children and Adults) Required: Last Four Numbers of Number (SSN) of Primary Wage 6 Adult Household Member or Che Sometimes children in the household earn or receive income. Include the TOTAL income (before taxes and deductions) received by Al I children listed in STED 1 have	Social Security Tamer or Other sck Box if No SSN Child Income Weekly 2	Check Box if No Social Please see application's back How often received? Security Number For list of income sources.
	RETURN COMPLETED FORM TO YOUR CHILD'S SCHOOL: Insert school address here	
Contact information and adult signature.		iddress here
STEP 4 Contact information and adult signature. RE certify (promise) that all information on this application is true ar onfirm) the information. I am aware that if I purposely give false in	(confirm) the information. I am aware that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted under applicable State and Federal laws."	"I certify (promise) that all information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds, and that school officials may verify (confirm) the information. I am aware that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted under applicable State and Federal laws."

Mailing Address (if available)

City

State

Zip

Phone (optional)

Email (optional)

SOURCES AND EXAMPLES OF INCOME For additional information on income, please refer to the instructions that accompany this application.

ncome billity (including railroad k lung benefits) disability benefits or estates	Sources of Income	Public Assistance/Alimony/ Child Support	Salary, wages, cash bonuses, tips, commissions Not income from self-employment (farm or business) Supplemental Security Income (SSI) Cash assistance from State or local	government Basic pay and cash bonuses (do NOT include combat pay FSSA, or privatized housing Child support Child support	Veterans Denents Strike benefits
A child has a regular full or part-time job where they earn a salary or wages A child is blind or disabled and receives Social Security benefits A parent is disabled, retired, or deceased, and their child receives Social Security A friend or extended family member regularly gives a child spending money A child receives regular income from a private pension fund, annuity, or trust		Pensions/Retirement/ All other sources of income	Social Security/Disability (including railroad retirement and black lung benefits) Private Pensions or disability benefits	Investment income Earned interest	Rental income Regular cash payments from outside household
y benefits	Examples of Income for Children	A child has a regular full or part-time job where they earn a salary or wages	 A child is blind or disabled and receives Social Security benefits A parent is disabled, retired, or deceased, and their child receives Social Security benefits 	A friend or extended family member regularly gives a child spending money	• A child receives regular income from a private pension fund, annuity, or trust

Children's ethnic and racial identities. This information is kept confidential and may be protected by the Privacy Act of 1974. OPTIONAL

We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced price meals.

Not Hispanic or Latino White Ethnicity (check one): 🔝 Hispanic or Latino (A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish Culture or origin, regardless of race) Native Hawaiian or Other Pacific Islander Black or African American Asian Race (check one or more):

American Indian or Alaska Native

Return this completed form to your child's school. *Do not mail, fax, or email completed applications to the U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights.

For school use only. If all students listed on this application attend CEP schools, the processing of this application cannot be paid for by the nonprofit school food service account. DO NOT FILL OUT

Annual Income Conversion: Weekly × 52, Every 2 Weeks × 26, Twice a Month × 24, Monthly × 12. Do not annualize income to determine eligibility unless more than one income frequency is listed.

lotal Income	Weekly 2Weeks 2xMonth Monthly Annual	Household size		Free Reduced Denied	
	0 0 0		Categorical Eligibility	0	
					l.
Determining Official's Signature	Date	Confirming Official's Signature	Date	Verifying Official's Signature	Date

Use of Information Statement

The Richard B. Russell National School Lunch Act requires that we use information from this application to see who qualifies for free or reduced price meals. We can only approve complete forms. We may share your eligibility information with education, health, and nutrition programs to help them deliver program benefits to your household. Inspectors and law enforcement may also use your information to make sure that program rules are met. Please be sure to provide the last four numbers of the Social Security number of the adult household member who signs the application. If the adult does not have one, 'Check if no Social Security Number' Applications for a foster child do not need to list a Social Security number. Applications for children in households receiving Supplemental Nutrition Assistance Program (SNAP) or Temporary Assistance for Needy Families (TANF) or Food Distribution Program on Indian Reservations (FDPIR) do not need to list a Social Security number. Some children qualify for free meals without an application. Please contact your school to get free meals for a foster child, and children who are homeless, migrant, or runaway.

The contact information below is solely to file a complaint of discrimination

prior civil rights activity. Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for 877-8339.

discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: https://www.usda.gov/sites/default/files/documents/ad-3027.pdf, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged The completed AD-3027 form or letter must be submitted to USDA by:

Return completed form to your child's school.

only complaints of discrimination.

'Do not mail applications

(833) 256-1665 or (202) 690-7442; or

program.intake@usda.gov

FAX: EMAIL:

Office of the Assistant Secretary for Civil Rights

Washington, D.C. 20250-9410

U.S. Department of Agriculture

*MAIL:

to this address,

This institution is an equal opportunity provider.

FREQUENTLY ASKED QUESTIONS ABOUT FREE AND REDUCED PRICE SCHOOL MEALS FOR SCHOOL YEAR 2024-25

Dear Parent/Guardian:

Children need healthy meals to learn. Paris Consolidated School offers healthy meals every school day. Hot lunch is \$2.65 and includes a milk. Your children may qualify for free meals or for reduced price meals. The reduced price for lunch is 40¢. This packet includes an application for free or reduced price meal benefits, and a set of detailed instructions. Below are some common questions and answers to help you with the application process.

1. WHO CAN GET FREE OR REDUCED PRICE MEALS?

- All children in households receiving benefits from FoodShare, the Food Distribution Program on Indian Reservations (FDPIR), or W-2 cash benefits are eligible for free meals, when listed on the application.
- Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
- Children participating in their school's Head Start program are eligible for free meals.
- Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
- Children may qualify to receive free or reduced price meals if your household's income is at or below the limits on the Federal Income Eligibility Guidelines.

FEDERAL ELIGIBILITY INCOME CHART For School Year 2024-25						
Household size	Yearly (\$)	Monthly (\$)	Weekly (\$)			
1	27,861	2,322	536			
2	37,814	3,152	728			
3	47,767	3,981	919			
4	57,720	4,810	1,110			
5	67,673	5,640	1,302			
6	77,626	6,469	1,493			
7	87,579	7,299	1,685			
8	97,532	8,128	1,876			
Each additional person:	9,953	830	192			

- 2. HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY? Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and have not been told your children will get free meals, please call or e-mail Jared Kwiatkowski, District Administrator, at jkwiatkowski@paris.k12.wi.us.
- 3. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. *Use one Free and Reduced Price School Meals Application for all students in your household.* We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to Paris Consolidated School, 1901 176th Avenue, Kenosha, WI 53144.
- 4. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE OR REDUCED PRICE MEALS? Please read the letter you received carefully and follow the instructions. If your letter indicated you qualify for free meals, then no application is needed. If any children in your household were missing from your eligibility notification, contact Jared Kwiatkowski at 262-859-2350 immediately. If your household was notified it qualified for reduced price meals, we encourage you to complete an application to potentially qualify for free meals based on household size and income.
- 5. DO I NEED TO FILL OUT AN APPLICATION IF MY CHILD ATTENDS A COMMUNITY ELIGIBILITY PROVISION (CEP) SCHOOL? If your child attends a school that participates in CEP, receipt of free breakfast and lunch meals does not depend on returning this application. However, this information is necessary for other programs and may be used to determine if your household is eligible for additional benefits.

- 6. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE? Yes. Your child's application is only good for that school year and for the first few days of this school year, through September 16, 2024, or when a new eligibility is determined. You must submit a new application unless the school told you that your child is eligible for the new school year. If you do not submit a new application that is approved by the school or you have not been notified that your child is eligible for free meals, your child will be charged the full price for meals.
- 7. I GET WIC. CAN MY CHILDREN GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals, but it is based on income. Please submit an application.
- 8. MY CHILD PARTICIPATES IN BADGERCARE PLUS OR MEDICAID. CAN MY CHILD GET FREE MEALS? Children participating in Badgercare Plus or Medicaid <u>may</u> be eligible for free or reduced price meals, but it is based on income. Please submit an application.
- 9. WILL THE INFORMATION I GIVE BE CHECKED? Yes. We may also ask you to send written proof of the household income you report.
- 10. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed or experience a financial hardship may become eligible for free and reduced price meals if the household income drops below the income limit.
- 11. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to MATT STRATTON, 4010 S. BEAUMONT AVENUE, KANSASVILLE, WI 53139.
- 12. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced price meals.
- 13. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you <u>normally</u> receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
- 14. WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT? Household members may not receive some types of income we ask you to report on the application, or may not receive income at all. Whenever this happens, please write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you meant to do so.
- 15. WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY? Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, it must also be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Do not include any combat pay resulting from deployment as income.
- 16. WHAT IF THERE IS NOT ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY? List any additional household members on a separate piece of paper and attach it to your application.
- 17. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for FoodShare or other assistance benefits, contact your local assistance office or call 1-800-362-3002.
- 18. IF THIS APPLICATION IS APPROVED WILL MY CHILD RECEIVE SUMMER EBT BENEFITS? Yes. An approved Household Application for Free or Reduced Priced Meals qualifies your household for Summer EBT benefits. More information is available at https://dpi.wi.gov/school-nutrition/programs/SummerEBT.

If you have other questions or need help, call 262-859-2350.

Sincerely,

Jared Kwiatkowski, District Administrator

Paris Consolidated School