



### PSO Meeting Minutes: November 5, 2024

Called to Order: 6:32 PM

- **Present:** Andrea Burgess (President), Kari Willms (VP), Reanne Maney (Treasurer), Stephanie Rossi (Secretary), Amy Gholston, Jessica Gamarro, Katey Tritt, Michelle Stemler, Jennifer Morgan, Crystal Gilbert, Jamee Wojtanowicz, Margie Blair, Katie Niebuhr, Jared Kwiatkowski
- **Secretary's Report:** October notes were printed and reviewed. The only change noted was to correct the date of the Panther Prowl Assembly to reflect the date of 10/23/24. A motion to approve with this change was made by Morgan and Gamarro.
- **Treasurer Report:** The bank information was printed and reviewed. The Prowl deposits were processed as needed. The reports included all of October and one transaction from November. Motion to approve the treasurer report was completed by Tritt and Gilbert.
- **By-Laws and Policies:** The changes that were discussed last month were applied to the by-laws and reviewed by those in attendance. After review at today's meeting, it was decided to change the wording for Article 10 the final bullet point back to vote (vs appointed) and ask for volunteers in February. A motion to approve the by-laws with these changes in place was approved by Tritt and Gamarro.
- **Sharing Baskets:** A flyer has gone out with the students and the donations are starting to come in with a deadline of 11/22/24. The letters for donation requests have been sent out as needed. We are still determining the number of families to distribute the share baskets to. The final counting of donations will probably be done on 11/22/24 with the shopping being done on Sunday 11/24/24.
- **Coughlin Family Basket:** In addition to adding the Coughlin family to the share basket list, the PSO would like to do something to honor the passing of Diana. A motion of \$300 was approved by Gilbert and Morgan for the purchase of a card and gift cards for the family.
- **Red Pages:** We will want to review the process of the Red Pages to see if families actually use it as it stands right now or if we want to update to a more up to date method as Jamie is looking to pass on this project. One option that we will want to look into is runpto.com. We will also want to review the process of the cover contest. Would it be more beneficial to have at the end of the year vs the beginning of the school year.

- **PAW Store- Christmas/ Gift Giving Theme:** Crystal confirmed that all the products are different so there will be no duplicate gifts from last year. The staff has discussed the process of allowing the kids to go and how to make it run smoothly. (ie have the Jr High go later, have the students go in smaller groups) The students will be given 25 Holiday Paws from the PSO to spend and then they can use any other paws that they have saved up towards the purchase of gifts. Last year we spent \$1,203 on this event. Given the fact that we are not doing the kids gifts we can up that budget to \$4,000 for this year. A motion for this amount was approved by Tritt and Morgan.
- **Jr High Winter Formal:** The winter formal will be held on Friday February 7, 2025. The theme of this years dance is set to be Masquerade. Further details will be discussed at the next meeting.
- **Movie Nights:** Fred Kevek has agreed to facilitate the movie nights again this year. The dates of the movie nights will be Friday January 31, 2025 and Friday, February 28, 2025.
- **Welcome Committee:** We are looking for volunteers to put together and run a Welcome Event for Paris families during the summer before the next school year begins. We will have more details to come in the near future.
- **Parry Costume:** We will go ahead and place an order for a new Parry mascot outfit. A motion for \$2,000 plus shipping was approved by Morgan and Tritt. Reanne and Andrea will take care of the ordering of the mascot outfit.
- **Conference Meals for November:** The PSO will provide meals for the teachers during November conferences. We will do Subway and Luisa's. Order forms for Subway will be given to the teachers to choose what they want. Pizza and salads will be ordered from Luisa's. A Sign-Up Genius will be sent out for additional snacks and beverages. A motion for \$600 for meals was approved by Gamarro and Tritt.
- **Field Trip Mrs. Rennock's Class:** Mrs. Rennock's class will be attending The Best Christmas Pageant Ever in Racine. She is requesting a budget of \$196 to buy tickets for the students. A motion for this request was approved by Gamarro and Morgan.
- **Gift for Mrs. Rennock:** Mrs. Rennock's mom has passed away, the PSO would like to send pass along their sympathies. A motion for \$200 for a gift was approved by Morgan and Tritt.
- **Tent Replacement:** Brenda had loaned the school a tent for the Panther Prowl and it was ruined in the storm during the Prowl. A motion for \$150 was approved by Gamarro and Morgan to have this tent replaced with a Sams or Amazon Gift Card.
- **Food Equipment/ Table Covers:** A request for funds for new kitchen equipment (Utensils, hot pads, and towels) was approved in the amount of \$100.00. This motion was approved by Tritt and Niebuhr.
- **Panther Prowl Recap:** A spreadsheet was handed out at tonight's meeting to go over the figures. At this point the total is \$58,747 but this may change with a few more expenses that may come out of that total (ie Dilly Bars from DQ). Some suggestions that were brought up today is to have more clear signage for check in and go over the possibility of moving the food location to the kitchen. It was a dangerous situation with this year's weather and having the food plugged in as it was. There will be more of a recap with Kris Kordecki present.
- **Golf Outing:** We will table this. No updates at this time.

- **Spaghetti Supper:** We will start looking for volunteers for the 2025 Spaghetti Supper. No real updates at this time, we just want to get it on everyone's radar as it will come up quickly.
- **Monthly Dinner:** We will again do the monthly dinners to support the local business that always support our school.
  - **January:** Texas Roadhouse
  - **February:** Milwaukee Burger
  - **April:** Culvers

Andrea will look into dates for these events for the December meeting.

- **Social Media:** In the January meeting the Social Media policy will be reviewed at the PSO Meeting.
  - Reminder that you can always share pictures to post on the page through Facebook Messenger.
  - Some things that should be posted this month: Veteran's Day, Share Baskets, Action Territory Night, Read with Me, Science Day for the middle school.
- **School Updates/ Comments:**
  - The only update for this month's meeting is a reminder of the picture retake day on 11/19/24.

**Meeting Adjourned at 8:37 PM**

**Next Meeting: Tuesday, December 3, 2024, at 6:30 PM**